

Time Registration Quick Guide LS Retail NAV

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1 Introduction

1.1 Purpose of this document

The purpose of this document is to give a quick overview of the LS Retail Time Registration Module.

2 LS Retail Time Registration Module

The following objects comprise the LS Retail time registration module:

Туре	ID Name Compiled	Modified	Version	List	Date	Time	BLOB	Size
1	99001547	Time Registration	1 Entry	No	LS5.0	31.05.07	12:00:005132	Yes
2	99001682	Time Registration	No	LS4.10.0)2	31.05.06	312:00:007220	Yes
2	99001683	Time Reg. Lines	No	LS4.0	01.06.05	12:00:00)10172 Yes	
2	99001684 17852 Yes	Time Reg. Correc	ction	No	LS4.10.0)2	31.05.0612:00:00)
2	99001687	Time Usage	No	LS4.1	16.12.05	12:00:00)24660 Yes	
5	99001464	Time Reg. Utils	No	LS4.10.0)2	31.05.06	312:00:009332	Yes
5	99001487 45140 Yes	Additional POS C	ommand	S	No	LS5.05	14.03.0812:00:00)

The Time Registration window looks like this:

	[10	01	_					
First Name Holly Last Name Flynn									
Entry No.	Status	Login	Logout	Hours	C Correcte	Reason			
-									
_									
_									

If you design the form you can see that there are Login and Logout buttons on the form which can be used to create time registration entries (don't confuse this with the POS login/logout). These buttons are hidden for some reason, probably since the time login/logout are handled via the POS. The form should look something like this:

🖬 Form 99001682 Time Registration - Form Designer	
General General	
ID	
First Name	
Last Name	
Logaut Login Functions V Help	
	≥ .::



Note that the system only allows each staff member to have one entry open at any given time. This means that a user cannot click Login twice in a row since that would create two open login entries.

If a user forgets to login or logout he/she can correct existing entries by clicking the Functions, Correct Existing Entry. This will open with correction entry form:

🗰 101 0 - Time Reg. Correction
Staff ID
Entry No 0
Status Open
Login
Logout
Date
Hours 0,00
Corrected
Corrected Date
Reason Code
Cancel Correct Help

On the POS side you can use the STAFF_ENTRY and STAFF_EXIT POS commands to create the time registraion entries on the POS. These are contained in the Additional POS Commands codeunit (99001487) which you need to register before the commands can be used.

The following window shows how to configure the entry/exit commands on the POS Login menu:

	гоиснр	EMO2 LOGON - POS Me	enu					
Ge	neral At	tributes Button Attributes						
Me	enu ID ,	LOGON		Map Enter To		Ť		
Me	enu Type	Menu	Map Parameter	· · ·	•			
De	scription	Startup POS r	nenu	Manager Key	🗖			
Me	Menu Caption							
				EASTMENO Jump to	Menu			
	1		1	1	1			
	Key No	Description	Command	Parameter	Post	Post Parame		
	1	Logon	LOGIN		Command			
L-	2							
	3							
	4	Time In	STAFF_ENTRY					
	5	Time Out	STAFF_EXIT					
	6							
	7							
	8	Logoff	LOGOFF			×		
	<					>		
				<u>M</u>	enu 🔻	Help		

The POS side should then look something like this once the Time In button has been pressed:



LS RETAIL		Logon
		Logon
	Message X	
	Flynn Logged in at 30.06.08 11:30	Time In
	Close	Time Out
		Logoff
	Terminal P000	1 30.06.08 11:29

The Time Registration window should now look something like this:

🗰 101 Holly	Flynn - Time	e Registration					_				
General											
ID											
First Name											
Last Name .	F l	ynn									
Entry No.	Status	Login	Logout	Hours	C	Correcte	Reason				
	1 Closed	24.06.08 12:56	24.06.08 12:56	0,00				~			
	2 Closed	24.06.08 12:57	24.06.08 12:57	0,00							
	3 Closed	24.06.08 12:58	24.06.08 15:47	2,82				=			
	4 Closed	24.06.08 15:52	24.06.08 16:53	1,00	4	24.06.08					
•	5 Open	30.06.08 11:30		0,00							
								~			
					(Functions	- He	lp			

And the Time Usage window like this:

🗐 T	ime Usage									
Ор	tions									
Sto An	ore Filter alysis Option	Closed	•			Date	Filter	01.	01.0831.12	2.08
	First Name	Last Name		2008	2009	2010	2011	2012	2013	
	Holly	Flynn		3,82						~
	Dianne	Canefield								
	Linda	Fritz								
	Jessica	Kanikeberg								
	Jim	Dailey								
	Frank	Russo								
	Anna	Siddall								
	Jillian	МсКеу								
	Mary	Overholser								
	Mike	Larsen								
	Ginger	Anderson								
	Paul	Ducksbury								~
				<						>
1	7 31 3 12 5	··· · ···					P	ayments 🔻	Help	,